



**ELECTRICAL
CONTRACTING
PTY LTD** AU26720



**ACCREDITED
MASTER
ELECTRICIAN**

TOOLS AND EQUIPMENT POLICY

In order to maintain efficiency, all technical workers are required to provide a minimum list of personal tools and equipment to complete their day to day work. Workers are encouraged to expand of this list where they see fit. These tools should be stored in a durable and transportable toolbox (or suitable container).

The minimum too kit should contain:

Allen key sets (metric & imperial)	Level
Battery operated drill (rechargeable)	AS/NZA 3000:2007 Wiring rules copy
Battery operated torch	Multigrips/Vice grips
Drill bit set	Pliers (insulated)
Hacksaw & spare blades	Side cutters (insulated)
Hammer	Tape measure
Hand crimping tool	Set spanners ring/open
Screwdrivers set (Philips/flat blade)	Shifters
Hole saws	Socket set
Retractable knife	

Minimum test equipment should include:

- Insulation tester (with the appropriate installation category for your role)
- Multimeter (with the appropriate installation category for your role)
- Clamp tester (with the appropriate installation category for your role)

Workers are responsible for any loss or damage to their own tools and equipment and are encouraged to obtain insurance coverage where appropriate.

S & K Electrical Contracting Pty Ltd
Director/Partner/Principal: _____

Date: 01/07/2020

Policy Review Date: 01/07/2021